

**Town of Dover  
Board of Health, July 10, 2006**

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:30 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Donna Cook, Secretary, called the roll.

**ROLL CALL**

**PRESENT:** Marie Hoffman, Donna Cook, Jean Cater,  
Constance Sibona-Foster, Sandra Scarneo,  
Carolyn Blackman, Christopher Chapman

**ABSENT:** Frank Poolas, Alderman

**ALSO PRESENT:** Jack Delaney, Alderman  
Donald Costanzo, Health Officer

President Hoffman called for a motion to accept the minutes from the May 2006, Regular Meeting of the Board of Health.

**A motion to accept the minutes from the June 2006 Regular Meeting of the Board of Health** was made by Donna Cook and duly seconded by Connie Foster.

**ALL AYES; NO NAYS**

**CORRESPONDENCE:**

1. Email note from Michael Rosa to Darlene Kasko, Registrar dated 5/18/06; re: thank you.
2. Letter from NJDHSS to the HO dated 7/19/06; re: Pandemic Flu Preparedness grant award.

President Hoffman asked if there was any correspondence to discuss. The HO stated that there was no significant correspondence.

### **OLD BUSINESS:**

The HO also distributed the summary of Health Department activities for the previous month and discussed with the Board various parts of the report.

Garbage tonnage for June 2006 was 514.86 tons; down from the same month one-year ago by 23.27 tons or 4.3%.

Garbage sticker receipts for June 2006 were \$3,570.00; down from the same month one-year ago by \$820.00 or 18.7%.

Regarding Animal Control, the HO reported to the board that:

- The ACO did stop by her friend's house on Prospect Street and that he had been there before and removed 4 cats from this location.
- The ACO inspected 151 Prospect Street and noted that the miniature goats were removed from the property as requested.
- The HO requested the dog owner at 157 N. Sussex Street to license animal. The dog is scheduled for a rabies vaccination today and will be licensed tomorrow.
- The dog & cat census recently started and will be conducted over the next couple of months.

The HO reported to Connie Foster that he conducted a spot inspection of the Missionaries of God on June 23<sup>rd</sup> and found the kitchen to be clean. A formal inspection was conducted on July 6<sup>th</sup> which indicated the kitchen to be clean as well.

The health department's "Safe Sitter" babysitter program was held today, July 10<sup>th</sup> at Morris County Head Start at 18 Thompson Avenue. Eleven (11) children were registered for the program. The Board commented that they had heard of the program and the feedback was positive.

The HO updated the board on the bond ordinance that includes funds for health department facility improvements. The ordinance is expected to pass on second reading at the July 25<sup>th</sup> meeting. It must then be advertised and for 20 days following the money can be used. That would mean that sometime in September work on the health department can begin.

### **NEW BUSINESS:**

The HO announced that the health department will be conducting an osteoporosis screening program on July 26<sup>th</sup> from 1:00 to 4:00 pm at the health department. The program will assess the bone mineral density of the heel using a clinical bone sonometer.

The Board briefly discussed the program. Jean Cater expressed interest in the program as well.

Connie Foster raised an important point about working in conjunction with senior centers and the hospital to prevent duplication of efforts and suggested that the health educator network with the centers and hospitals when planning programs such as the osteoporosis screening.

Ms. Foster noted the health educator's monthly report referenced the subject of smoking cessation. The HO stated that a smoking cessation program was being planned.

**THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO  
WISHED TO DISCUSS A PARTICULAR ISSUE.**

Connie Foster raised the issue of rodent control as it relates to the dumpster or garbage containment area of local restaurants. Ms. Foster had literature that defined the issue and explained the use of bait stations as a rodent control practice.

Following a discussion of rodent control issues and restaurants, Ms. Foster suggested that down the line, rodent and insect control education be included in the standard curriculum used in the upcoming food-handlers course.

Sandra Scarneo mentioned that her son works for the Dover Grill. The owner instructs its employees about general sanitation. Every night the restaurant is entirely cleaned and the food establishment is extremely clean.

Carolyn Blackman suggested recognizing the Dover Grill for its cleanliness. The Board discussed the matter and **a motion to prepare a framed Certificate of Recognition for the Board to give to the Dover Grill for its cleanliness for the year 2006 at its next regularly scheduled meeting** was made by Jean Cater and duly seconded by Carolyn Blackman.

**ALL AYES; NO NAYS**

The HO will prepare the framed certificate as instructed by the Board.

Carolyn Blackman raised the subject of garbage voicing specific concerns regarding the accumulation of trash and a bag of garbage along S. Salem Street at the overpass/bridge.

Connie Foster asked where the town stood on the issue of overloaded recycling containers that are uncovered and left out over weekends. The board proceeded to have an extensive general discussion of garbage related matters.

Sandra Scarneo raised the subject of the town recycling newsletter and said that the newsletter was very informative to residents. However, apparently not all residents read it since recycling was left out up and down S. Morris Street for days. Code Enforcement was contacted and responded and summons were to be issued later.

Ms. Scarneo made the point that the recycling newsletter was sufficient warning to residents and that Code Enforcement should be able to issue summons immediately once a violation is found to exist. Ms. Scarneo also pointed out that she should not have to complain about the recycling left out and that inspectors should see that it is out and be proactive about enforcement.

After a lengthy discussion about garbage & recycling concluded, President Marie Hoffman requested the HO to invite a representative from the Code Enforcement Department to attend the next meeting of the Board of Health.

In other business, Alderman Jack Delaney asked if the health department had anything to do with regulating the noise made from mobile ice cream truck and what rules apply to the ringing of bells, etc. on the vehicles. The HO stated that the health department did not regulate noise generated from ice cream trucks.

Connie Foster asked the HO about ordinances regulating the use of portable toilets. The HO stated that he did find a sample ordinance and that he would bring it before the board at its next meeting.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC  
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

No members of the general public were present.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Christopher Chapman and seconded by Carolyn Blackman.

**ALL AYES; NO NAYS**

**MEETING ADJOURNED**